

Pendleton Park Board Meeting Minutes
February 26, 2020

I. Meeting called to order at 6:00 pm by Park Board President Bryan Williams. Additional Board Members attending were Jennifer Roberts, Laretta Gray, Joshua Ring, Ana Blake and Steve Wills. Also attending were Park Director Aaron Burris, Director of Maintenance Donnie Meyer and Executive Assistant Denise McKee.

II. Approval of Minutes

Motion by Jennifer Roberts, second by Joshua Ring, to approve minutes from January 22, 2020 meeting, all in favor, motion approved.

III. Public Comments-Attendees: Scott Davis, Dick Creger, Penny Creger, Julie Mitchell, Josh Kindlesparker, Shane Davis, Bob Jones, Laura Meyer and Dusten Tryon.

A. Comments and Questions from the Public:

1. Pendleton Farmer's Market -- Bryan Williams thanked attendees for attending the Park Board Meeting and advised that two of the five topics set for discussion under the "New Business" Section would be discussed during the "Questions or Comments from the Public" Section—Pendleton Farmer's Market and Community Building Vestibule . Bryan Williams further explained that at the last Park Board Meeting held on January 22, 2020, conversation took place as to the Farmer's Market, wanting best for the Farmer's Market and Falls Park. Bryan Williams also conveyed that the Park Board members expressed interest in obtaining input from Farmer Market participants/vendors to gain insight in order to determine the best location for 2020. The following discussion took place:

a. Julie Mitchell, representative from the Farmer's Market, thanked Bryan Williams and the Park Board members for reaching out and inviting the Farmer's Market to attend the Park Board Meeting. Julie Mitchell stated that she and Denise McKee had spoken to Tonya Newell, Master of the Farmer's Market, but she was unable to attend due to illness. Julie Mitchell then introduced Josh Kindlesparker, one of the newest vendors to the Pendleton Farmer's Market. Julie Mitchell further explained that she had been a Farmer's Market vendor for seven years, participating in the Pendleton Farmer's Market and Indianapolis markets, giving her the privilege of comparing markets. Further, Julie Mitchell explained that although she has not been a vendor the past two seasons, she has been a consumer since the late 1980's. Julie Mitchell also expressed that the risk in change of location resulting in 20-30% loss of business definitely became reality this past year and a more visible location is desired. Julie Mitchell also expressed that holding in the park is ideal as has lots of activity as well as offers a sense of community and fellowship. Julie Mitchell informed that the Pendleton Farmer's Market has several young vendors and offering new items such as mushrooms and strawberries. Julie Mitchell stated that her heart broke for the market last year as saw vendors take a big hit and concerned if vendors cannot earn money, they will not be able to participate.

b. Bryan Williams asked Julie Mitchell and Josh Kindlesparker where they as vendors would prefer to have the Pendleton Farmer's Market located. Julie Mitchell replied that she liked it when the Farmer's Market was located at the front of the park. Josh Kindlesparker commented the vendors need a place with high traffic. Bryan Williams seeking confirmation asked, if in their control, would the front of the park be the top choice. Julie Mitchell replied yes.

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c. Bryan Williams then asked why the Farmer's Market was removed from in town. Julie Mitchell replied that the Town of Pendleton did not want to shut down the street (Water Street). Josh Kindlesparker added that he believed it was due to safety concern of the Pendleton Fire Station as difficult to regulate traffic safely. Ana Blake asked which entity sought a new location. Julie Mitchell replied that the Town of Pendleton required a new location and that Falls Park welcomed the group. Julie Mitchell also added that 1/5 markets are held in parks nationally as provides wonderful trees and shading. Steve Wills asked the attending vendors if they would prefer set-up on Falls Park Drive west of the pond and east of the gazebo or alongside the creek/the south side of the creek. Julie Mitchell replied that some vendors have specific needs with some needing to work out of their vehicles. She also added that if set up by the pond, they would need both sides. Bryan Williams asked if left to their discretion, which location on Falls Park Drive is best. Julie Mitchell commented that the side by the falls may be the better option versus on the sides of the pond/gazebo, yet would make either of the two work. Bryan Williams asked Donnie Meyer for his input considering his experience on the Fire Department. Donnie Meyer clarified that the concern of the original set-up in town was regarding safety issues with unclear barricades which could have resulted in one getting ran over easily. Bryan Williams then asked both Aaron Burris and Donnie Meyer if they had their preference and decision was in their control, which location is preferred. Both replied up at the front of the park on the side of the pond and the side of the gazebo, with one-way traffic throughout Falls Park Drive between 7:30 am to 12:30 pm – 1:00 pm. Donnie Meyer asked Julie Mitchell if one-way traffic on applicable Saturday mornings between 7:00 am to 1:00 pm would work. Julie Mitchell replied yes. Bryan Williams asked if the park would have to gain town approval to put one-way traffic in place for that time frame. Donnie Meyer replied that the Special Event Application will cover. Jennifer Roberts then asked if the park would prefer no traffic at all at the front of the park during the Farmer's Market. Joshua Ring expressed support of this idea. Donnie Meyer commented that so long as the group puts barricades in place, there should be no issues. Josh Kindlesparker stated that many vendors would be more than willing to step in to help set up the one-way barricades and move if necessary. Donnie Meyer then stated that as long as the group has the minimum required amount of feet between tents/vendor space for the emergency vehicles to get through, the Fire Department would approve.

d. Steve Wills commented that he likes the location of the Pendleton Farmer's Market at the front of the park, but concerned there would be a lack of parking space for customers. Bryan Williams asked if barricades can be set at the corner/curve of Falls Park Drive at the Duck Barn. Donnie Meyer replied that a truck/trailer would need to be able to get turned around and space likely too narrow. Jennifer Roberts asked Bob Jones when the Town of Pendleton plans to get the parking lot paved off Water Street. Bob Jones replied that they have the money, but as big change, hope to get finished this year. Shane Davis replied that the construction is set to start April 1, 2020. Steve Wills then stated that he believes setting up in the parking spaces along-side the creek/falls is the best option as to allow a one-way traffic flow. Joshua Ring expressed agreement, but concerned there may not be enough room as several vendors like to work out of their car. Bryan Williams stated that he believes setting up at the front of the park is the best option. Donnie Meyer added that if the group runs out of room, they could always expand in the grassy area over by the pond. Joshua Ring stated setting up overflow on the west side of Falls Park Drive to keep same side flow would be idea as well as to not have vendors working out of their vehicles. Josh Kindlesparker commented

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that some Farmer's Markets disallow their vendors to work out of their vehicles, but question then where 20+ vendor vehicles would park.

e. Julie Mitchell asked to address a topic that had been discussed at the January 22, 2020 Park Board Meeting, specifically as to the Farmer's Market. Julie Mitchell pointed out that one of the Park Board members inquired as to the vendor cost to participate in the Farmer's Market. Julie Mitchell stated that it cost \$40.00 for the season or \$10.00 per week. Julie Mitchell added that in years past, if any surplus, these funds were donated to non-profit organizations. Bryan Williams asked what the normal cost for a vendor to participate. Julie Mitchell replied that in Indianapolis it cost \$400.00 for the season. Josh Kindlesparker replied that although vendors have to pay about \$40.00 for annual insurance coverage, Pendleton Farmer's Market is very low as many cost \$200.00 per season. Laretta Gray asked to whom the vendors pay their fee. Julie Mitchell replied fees are paid to the Market Master. Laretta Gray then asked what the cost covers. Julie Mitchell answered that the fees cover advertisement and signage costs. Laretta Gray asked who determines whether there is an excess of funds at the end of the season. Julie Mitchell stated that this determination is made by a group. Laretta Gray proceeded by asking how many are in the group. Julie Mitchell replied that there are about 20 vendors in the group, with a few that participate a few weeks only per season. Julie Mitchell also added that they also invite community groups to set up booths during the Farmer's Market.

f. Steve Wills asked if the vendors from the Farmer's Market will pay a higher rate during the weekend of the Fall Creek Heritage Fair. Julie Mitchell replied that she would not anticipate that to be an issue at all and that they would be happy to donate to the park. Josh Kindlesparker commented that if the vendors pay a different venue/program, that each vendor may fall under different rules and regulations. Bryan Williams asked to whom the vendors pay their fees. Josh Kindlesparker replied the Pendleton Farmer's Market. Bryan Williams then asked how the Fall Creek Heritage Fair would change their regulations. Joshua Kindlesparker clarified that paying a set-up fee to another venue may throw a vendor under different State regulations. Julie Mitchell commented that the vendors will still pay their fees through the Pendleton Farmer's Market; therefore, should stay the same and not cause any issues for the vendors.

g. Bryan Williams in closing stated that the question of the evening was where does the Pendleton Farmer's Market wish to be located – from the Historical Museum to the curve near the Duck Barn with one-way traffic. Donnie Meyer commented that this set-up will be easy to sell to the Fire Marshall. Bryan Williams asked if there was a Motion to approve a new location of Pendleton Farmer's Market. Motion was made by Jennifer Roberts to move the Pendleton Farmer's Market to the front of the park alongside the creek/falls on the north side of Falls Park Drive; second by Laretta Gray, all in favor, motion approved.

2. Community Building Vestibule – Dick Creger, representing the Pendleton Lions Club, first thanked the Park Board for allowing him and Penny Creger to attend the Park Board Meeting to discuss the future of the Community Building, specifically as to the vestibule. Dick Creger proceeded to say that the Pendleton Lions Club had been wrestling for some time on the impact they can do for the Bicentennial Celebration to celebrate the community as well as Falls Park. Dick Creger commented that he had recently met with the park staff as well as the members of the Bicentennial Committee for some discussions for a potential project, specifically involving the Community Building as the club pays rent for the facility twice per month with the Boy Scouts using weekly at no cost per long standing agreement with the Park

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Board. Dick Creger also stated that he was with the understanding that the update of the Community Building vestibule, estimated at \$26,274.00, was removed from the Capital Project due to other unexpected costs. Dick Creger said that the Pendleton Lions Club would like to coordinate with Frederick's Construction and move on this project at no cost to the park. Dick Creger further commented that Fredericks Construction is ready to move forward with the project as well and project that they can complete the project by June Jamboree 2020. The following discussions took place:

a. Laretta Gray asked Aaron Burriss for his thoughts on the proposed project. Aaron Burriss replied that he has reached out to Nate Danelley from Fredericks Construction who confirmed that they project can be finished by June Jamboree.

b. Joshua Ring commented that he is in support of the project, however, concerned if future improvements of/additions to the Community Building may impact this investment.

c. Bryan Williams asked if it will work design wise, but otherwise do not know of any down side to the project. Donnie Meyer replied that it would work and would just need to obtain building permit. Aaron Burriss agreed and stated that there should be no issue with getting a building permit, but would need to go through DNR to apply for the permit. Joshua Ring then asked if the roof slope would be altered. Bryan Williams asked Dick Creger if permit/design wise that all are on the same page. Dick Creger replied yes.

c. Laretta Gray commented that as the Lions Club is making the donation and covering the costs, she feels the Park Board should approve. Steve Wills made a motion to accept the Lions Club donation and to move forward with the Community Building Vestibule project, second by Laretta Gray, all in favor, motion approved. Dick Creger closed by thanking the Park Board and commented that the vestibule will definitely enhance the park.

IV. Sahm's Smokehouse Report

a. No representation from Sahm's Smokehouse. Aaron Burriss did report that he had spoken with Ed Sahm that day about the concerned lease term regarding the sought \$30,000.00 or \$10,000.00 per year investment from the park during the course of the next three years. Aaron Burriss advised that Ed Sahm is in agreement to have the section rewritten to state that Sahm's Smokehouse can come to the Park Board each year to request the park to pay up to \$10,000.00 each year in building/grounds improvements, subject to board approval. Aaron Burriss will reach out to Bill Davisson to make these adjustments.

V. Sports Complex Update

- a. Aaron Burriss reported on behalf of Todd Miller on the Sports Complex. Aaron Burriss reported the following:
- 1.) Todd Miller has recently committed ball field rental for 2020 with the Men's Adult League, projecting \$6,000.00 in revenue for the year.
 - 2.) Pendleton Rugby under Curt Trout will be hosting a Collegiate Rugby IU versus Davenport University (Michigan) game/meet & greet on Saturday, March 7th at the back fields of the Sports Complex.

VI. Golf Course Report

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- a. Scott Davis reported on the Golf Course. Scott Davis reported the following:
 - 1). Golf Course is quiet, not much going on, but doing much better in memberships at this time of year as compared to prior years. As of February 2020, \$22,000.00 has been paid in memberships and expect a lot more to come, with projection of 2020 higher in numbers than 2019.
 - 2). Donnie Meyer and Aaron Burris have removed most of the trees with just a few remaining that are mixed in with electrical wires. Some trees may be transplanted to other areas.
 - 3). Golf cart purchases are underway.
 - 4). Currently working on staffing budget and incorporating volunteer hours.
 - 5). Lining up outings/tournaments and events on the calendar.
 - 6) Working on First Tee to get ready for Junior Camp. Attended PGA meetings, a National Program, and will be getting free material to use for program.
 - 7). Preparing for the high school golf season.
- b. The following discussions took place:
 - 1). Joshua Ring asked if there were plans to host a Jr. PGA League this year or possibly next year. Scott Davis replied that his goal is to promote youth participation in golf through family nights and promotion through the local schools over the next couple of years to get more regular youth attendance before starting the league, shooting for 2021.
 - 2). Bryan Williams asked how the memberships and sponsorships compared to last year. Scott Davis replied that they are better than last year.
 - 3). Joshua Ring asked how many other golf courses are in the county. Scott Davis replied that Edgewood and Elwood plan to reopen this year. Aaron Burris commented that there are about six [6] golf courses in Madison County. Scott Davis added that there are several couples in the surrounding area that plan to return to Fall Creek Golf Club to play golf this summer as well as helping spread the word. Scott Davis also commented that there is a group that came from Killbuck Golf Course and expecting more memberships to follow.
 - 4). Jennifer Roberts asked if sponsors for golf carts are sought. Scott Davis replied that many golf courses have GPS that flashes sponsor names on each hole, but does not feel that these types of sponsorships are necessary.
 - 5). Ana Blake inquired as to whether Town Employees receive a discounted membership. Scott Davis replied that they have not offered this in the past, but not against the idea.

VII. Pool Report

- a. No representation present to report. The following discussions did take place:
 - 1). Aaron Burris reported that the park has received the employment applications with the deadline running February 14th. Park staff has gone through the applications and will be contacting the applicants for Pool Manager and Assistant Pool Manager for interviews in the next couple of weeks.

VIII. New Business

a. Playground/Equipment Design— Aaron Burris reported that he has received a proposal from Context for design of a new playground. Aaron Burris acknowledged that the Park Board

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has discussed adding piece by piece, but feels, despite long-term process, best to seek a full design/plan to create a larger impact. Jennifer Roberts expressed agreement that the park should take time to plan for an overall layout. Aaron Burris added that all of the pieces are in need of replacement in the next 2-3 years. Donnie Meyer commented that each piece is at least 15 – 17 years of age with 20 years being the life expectancy. Aaron Burris also stated that as the park playground is the only playground in the area, it is subject to high use. The following discussions took place:

1.) Laretta Gray commented that she would prefer to not see partial pieces. Donnie Meyer also commented that he would like to see a section for autistic children, providing drums/music pieces as well as an area designated for little children. Jennifer Roberts commented that we need an area for older children as well. Ana Blake added that Carmel Parks targets children of all ages. Donnie Meyer added that there is a playhouse that would complement the Lending Library Tree very well.

2.) Bryan Williams asked if there were insurance/bond money that can be used to cover the costs and what is the next step. Aaron Burris replied that if the Park Board approves, Context would provide the design, scope and give renderings of the features/design. Aaron Burris also stated that there are funds from the insurance, but Context would determine the overall projected cost. Bryan Williams asked what the \$4,800.00 fee would cover. Aaron Burris replied that the fee would cover the design, layout and discussions.

3.) Joshua Ring commented that he would like to see natural destination points throughout the park, in park pockets such as at the North 40 Entrance and trail system.

4.) Bryan Williams inquired about the next step. Aaron Burris answered that once the Park Board approves the hiring of Context, Context will set up visioning with a small number of stakeholders to create the desired design. Ana Blake asked if there was a ball park number for total costs. Jennifer Roberts commented that once Context does their research/design, the park should have better idea of overall costs as well as can fundraise for the project. Bryan Williams asked how the fee of \$4,800.00 will be paid if the Park Board were to approve. Aaron Burris replied that the park can use either insurance proceeds or bond money to cover the costs. Dusten Tryon (public attendee) suggested that the park bid out the project and save the \$4,800.00. Jennifer Roberts replied that the Park Board wants the design first before opening up to recreational companies for bids to eliminate too many options and therefore have more control on design preferences. Bryan Williams added that Context has already been an approved vendor of the Capital Project. Aaron Burris commented that he and Donnie Meyer went to Recreational Unlimited and learned that they will provide the customer with the price of each piece, yet leaves up to the customer to then determine layout design/space needs and accommodations. Aaron Burris further stated that Context will give site plans/foot prints that will provide guide for the bids.

5.) Jennifer Roberts suggested asking Context to look into offsite design plans as well. Donnie Meyer commented that the North 40 Entrance would be a great place for playground equipment near the Red Barn. Joshua Ring added that pieces throughout the trails system would be nice to have carved out in the woods. Laretta Gray expressed concern for vandalism in hidden areas.

6.) Bryan Williams asked if Park Board approves the \$4,800.00, what would be the projected time for completion of design. Aaron Burris replied that he was not for sure as for the timeline, but can check.

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7.) Ana Blake also asked when the big slide will be open for use. Aaron Burris replied that the park will have a ceremony in approximately four weeks to dedicate the slide and new restroom. Ana Blake also indicated that she is hearing many concerns from parents as to the placement of the new slide, specifically as it faces the road. Jennifer Roberts commented that for reasons like this, the park needs to hire professionals to design the new playground. Donnie Meyer also commented that the park had a professional install the new slide and such was placed in the best location with considerations of landing zone requirements, limestone and tree roots. Ana Blake also commented that the Mom's Club is asking why the playground equipment they purchased has to be replaced now. Donnie Meyer answered that due to the age of the equipment, it is time for replacement. Jennifer Roberts also commented that she has recently spoken with some of the members of the group and they expressed interest in helping with fundraising efforts for new equipment.

8.) Steve Wills made a motion to approve to move forward with Context for \$4,800.00 for the initial design-- Stage I of the Playground in Master Planning, Design Visioning & Scoping, second by Joshua Ring, all in favor, motion approved.

b. Barnhart Field Sign-- Aaron Burris stated that all of the Park Board members have received and reviewed the proposed sign and asked Joshua Ring if he would like to take the lead on the conversation. Joshua Ring shared the picture of the brick sign incorporating a recessed design around the sign in the center. Joshua Ring commented that the total size of the sign is 14 feet wide X 8 feet high and believes can be duplicated by contractor. The following discussions took place:

1). Jennifer Roberts asked if the park has enough brick to complete the sign. Aaron Burris replied that the park does not have enough bricks and the sign will cost \$8,500.00. Aaron Burris further stated that he personally feels that the proposed sign is overkill for the location and although appreciates wanting to do bigger and better for the park, does not know if the park is in a financial place nor most sensible option; therefore wanted to give the Park Board members an opportunity to express their thoughts. Aaron Burris also suggested that the park provide a brick pillar sign. Dusten Tryon (public attendee) added that historically, the park had front brick pillars at the front of the park for an entrance sign.

2). Aaron Burris stated that should the Park Board go with an option cutting out $\frac{3}{4}$ of the wall, then could expect $\frac{3}{4}$ of the cost to be eliminated. Aaron Burris further stated that he understands that the wood post is a cheap option; therefore, believes brick pillar post on each side of the sign will be great alternative.

3). Bryan Williams commented that although he does not wish to rush into a decision, he would prefer that the park hold the field dedication ceremony on April 4, 2020 or soon thereafter as owe it to Ron Barnhart considering he retired a year ago. Laretta Gray expressed liking of the sign presented, but would like to see something in between the two proposed ideas. Joshua Ring commented that the park should want a sign to make a statement.

4). Bryan Williams asked to whom does the park need to get with. Aaron Burris replied Randy Tombs as he will likely construct the sign - projecting \$8,500.00 for the sign with brick frame and an additional \$1,500.00 for a stone slab sign. Laretta Gray added that the park needs to do something as quickly as possible. Bryan Williams asked if it can be accomplished by April 4th. Aaron Burris responded that he will check with Randy Tombs. Joshua Ring commented that from a construction standpoint, it can be done. Bryan Williams added that he does not want to wait until the March Board meeting to make a decision. Aaron

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Burris stated that he will contact Randy Tombs for a quote on a smaller sign that have brick pillars with sign in the center.

5). Bryan Williams asked how the sign at the entrance to the field near the park office will look. Aaron Burris replied that it will be a pedestal sign. Bryan Williams then asked what verbiage will be on the sign. Aaron Burris stated that most likely the wording from the sign inside the office will be used for the smaller sign.

c). Red Barn Rates 2020-- Aaron Burris asked the Park Board members if they prefer to keep the 2020 Red Barn Rates the same as in the Fall of 2019. Jennifer Roberts asked how many bookings are scheduled for 2020. Aaron Burris replied about 17 confirmed. Denise McKee added that the park only had 2 rentals in late fall of 2019, but believes once the facility is utilized with many partaking in those rentals, usage will take off in 2020, yet believe need more time for exposure before increasing the rate. Bryan Williams stated that he believes the rates should remain the same for this year and asked the Board Members if there was a motion. Laurretta Gray made a motion to keep the Red Barn Rates in 2020 the same as in 2019, second by Joshua Ring, all in favor, motion approved.

VIII. Old Business

- a. **Park Projects** – Aaron Burris reported the following:
 - 1). Met with Nate Danelley from Fredericks Construction and Donnie Meyer to do walk through of the new restrooms and created a punch list of items that needed addressed. All items are projected to be completed in four weeks with follow up with grade work/seeding later in the season. Donnie Meyer commented that he will be seeding the parking lot areas, but they will hold off on seeding behind the new restrooms until the Town of Pendleton completes the crosswalk. Donnie Meyer also added that there is currently no restroom signage and he will be reaching out to Nate Danelley to discuss. Further, Donnie Meyer reported that the wrong lock was installed in the family restroom and will remain unlocked until corrected; therefore, checking daily with no issues. Joshua Ring asked when the lock will be fixed. Donnie Meyer replied in four weeks.
- b. **Finance Committee** – no updated report to be given.
- c. **Friends of Falls Park** – Reported by Denise McKee. Denise McKee reported the following:
 - 1). Membership Drive scheduled for Saturday, April 18th which is Pendleton Day for the Bicentennial Committee.
 - 2). Heading into the group's second year, they will be focusing on developing additional committees to be more efficient – such as sponsorship/fundraising; finance/budget, outings/social Events. Further, once the finance/budget committee is developed, they will be working on establishing an annual budget to determine the amount/% the group can donate back to the park each year in support of a desired project in the park. Denise McKee further explained that the Friends group was established not only to provide volunteer hours/work at the park, but also to raise funds in support of projects.
- d. **Log Cabin** – Reported by Steve Wills. Steve Wills reported that all of the suitable logs have been placed on the building structure and will get the excess logs out of the parking lot by April 1st. Steve Wills also mentioned that the Log Cabin Committee may be looking into selling the left over logs to raise funds for the project.

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X. Director of Maintenance Report

- a. Donnie Meyer reported that there is nothing to report at this time.

XI. Director Report

- a. Aaron Burriss reported the following:

- 1). New Restrooms -- Met with the fence company and they will be able to add two new gates at the corner of the dog park, estimated cost of \$1,900.00.

- 2). Bicentennial Committee Meeting -- Met with the Bicentennial Committee and they will be holding a Pendleton Day on April 18, 2020 as well as a few days later, the town and park is scheduled to receive a combined 300 trees (100 park; 200 town); therefore, currently in discussions to combine the two events --- combining the Tree Planting Day and the Pendleton Community Day into one Arbor Day on May 9, 2020. Joshua Ring commented that he would like to see more trees planted around the walking trail. Aaron Burriss stated that they plan to have more trees planted there.

- 3). Impact Fees – Aaron Burriss stated that in order to pursue Impact Fees, the park must invest in \$30,000.00 with a planning firm. Aaron Burriss stated that he has confirmed with the representative, Matt, from Baker Tilly and fees should not go over this amount. Aaron Burriss also stated that the representative did say that it will be more work as first time park is pursuing; therefore expect to cost the full \$30,000.00. The following discussions took place:

- a. Bryan Williams asked if the park invests in the \$30,000.00 for the survey, is the park confident that the impact fee ordinance will get approved. Aaron Burriss stated that the topic has been discussed three or four times at Town Council meetings; therefore, feels that there will not be an issue. Joshua Ring asked that since the park has been isolated from the town's pursuit of impact fees, does the park need Town Council permission. Aaron Burriss replied that the park is still under the Town of Pendleton/County/Townships. Jennifer Roberts asked why the Town Council would not want the park to pursue. Aaron Burriss said that he would double check, but feels confident that the Town Council will support as the town is pursuing building permit fees versus impact fees.

- b. Bryan Williams asked if the 2018 Capital Bond will pay for the impact fees survey. Aaron Burriss stated that he believes that these fees cannot be paid out of the bond.

- c. Bryan Williams asked how long will the survey process take and how soon the park can project to have impact fees in place. Aaron Burriss replied that it likely is to take 3 to 4 months for the study/legal work, followed by a 6 month waiting fee to draw funds; therefore, hopes to have in place by the end of 2020 or first of 2021.

- d. Steve Wills asked how much can the park expect to get from the impact fee ordinance. Aaron Burriss replied about \$1,000 - \$1500 for new build in our service area.

- e. Bryan Williams asked where the park has \$30,000.00 to draw from to pay for the fees, but feels that the investment will pay for itself in the long run. Aaron Burriss stated that he spoke with the Clerk Treasure's Office and the park can use funds from the insurance proceeds. Aaron Burriss suggested using these funds versus building another storage barn to replace the one that was lost, as not necessary at this time. Aaron Burriss added that the longer we wait to pursue, the longer we lose out on the potential funds. Joshua Ring asked if the park can use leftover funds from the bond to pay for a replacement storage barn. Aaron Burriss said he will check. Donnie Meyer also suggested that the park contact Fred Gaskill to make sure he does not have any resistance to the impact fee ordinance. Bryan Williams asked why the park needed to gain approval from the Fall Creek Township Trustee if using insurance funds to pay

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for the \$30,000.00 impact fee study and money from the bond to pay for the new storage building. Donnie Meyer replied that we may need to gain approval as taxing agent. Aaron Burris commented that the homeowner will be the one paying the impact fee and does not believe this will affect the township trustees, but will make sure all are on the same page.

f. Bryan Williams asked how soon the homes will be up for sale in the newest neighborhood in our service area off Pendleton Avenue. Dusten Tryon (public attendee) replied that they started listing the homes today. Aaron Burris commented that the park will miss out on Phase I, but should benefit from Phase II. Bryan Williams then asked if the Park Board should put the decision off for one month and reach out to Fred Gaskill. Aaron Burris said that would be fine. Joshua Ring asked if everyone would agree, can the board motion to move forward if Fred Gaskill supports. Laretta Gray asked Aaron Burris if he would feel comfortable moving forward on these conditions. Aaron Burris replied that he would be okay if once he has these conversations, he can then run by the Park Board members via email for their approval to move forward with the Impact Fee Survey. Joshua Ring made a motion to approve the consultation fee to Baker Tilly subject to favorable conversations with Fred Gaskill and the Town Council, second by Jennifer Roberts, all in favor, motion approved.

4). Real Estate Letters – Aaron Burris provided a copy of a letter sent out to four property owners of local real estate that could become potential satellite parks for the park system. Aaron Burris stated he wanted the Park Board members to be aware of this letter. Steve Wills commented that the park may also want to reach out to Fall Creek Regional Waste as they have land from old sewage plant on Taylor Street they may be interested in having discussions with the park.

XII. Approval of claims from January 2020

The Register of Claims for January 2020. Motion by Joshua Ring, second motion Ana Blake, all in favor, approved by all. Members present did sign the January 2020 Register of Claims. Denise McKee will submit to the Town Clerk.

7:50 pm Meeting adjourned by President Bryan Williams.