

Pendleton Park Board Meeting Minutes June 24, 2020

I. Meeting called to order at 6:00 pm by Park Board President Bryan Williams. Additional Board Members attending were Laretta Gray, Brian Slick, Ana Blake and Steve Wills. Also attending were Park Attorney Bill Davisson, Park Director Aaron Burris, Director of Maintenance Donnie Meyer and Executive Assistant Denise McKee.

II. Approval of Minutes

Motion by Laretta Gray, second by Steve Wills, to approve minutes from May 27, 2020 meeting, all in favor, motion approved.

III. Public Comments-Attendees: Scott Davis, Todd Miller, Sandi Butler, Jo Scott, Jay Brown, Kim Barnhart, DeAnn Wehner, Helen Reske and Laura Wise.

A. Comments and Questions from the Public: No comments/questions raised.

IV. Sahn's Smokehouse Report

a. No representation from Sahn's Smokehouse. Aaron Burris did report that Sahn's Smokehouse is open, but only outside seating at this time. Burris stated that all is going well and that business has not been hindered due to dining room being closed. Burris further reported that in mid-July the restaurant has plans to open indoors with limited seating.

V. Golf Course Update

- a. Scott Davis reported on the Golf Course. Scott Davis reported the following:
- 1.) Golf Course has been very busy and doing very well.
 - 2.) Golf Course staff are doing a great job, course looks great and T work is complete.
 - 3.) Golf patrons are very appreciative of all the money being put into the golf course.
 - 4.) All golf leagues are up, including men, women and couples leagues. Couples league had 28 participants last week and expecting more this coming week.
- b. The following discussions took place:
- 1). Scott Davis expressed concerns that the amount of T-time is suffering due to a lack of golf carts. Davis further stated that he originally felt that a total of 40 golf carts would be a good number, but with increase in golf course use in May and June this year, he feels they could be earning \$1,000.00 - \$1,500.00 more per week if had more golf carts available.
 - 2). Steve Wills asked Scott Davis how many carts were needed. Davis replied that if he could get 5 or 10 more carts, it would allow more golfers to play on the course, especially on the busiest days – Saturday, Sunday, Monday and Tuesday. Davis also added that Wednesday and Thursday are generally his slowest days. Davis further commented that most golf courses have about 60-70 carts, but 70 would not be necessary for the Fall Creek Golf Club.
 - 3). Scott Davis commented that they have volunteers available to help sanitize golf carts after every round; therefore, not needing Jim and Dick for these duties. Davis further stated that these volunteers will soon be returning to work and could use one more staff in the pro shop as well as a 'cart kid' in the evenings. Davis added that he expects business to get busy in August and September.
 - 4). Bryan Williams asked Scott Davis if he were to prioritize, what would he consider a greater need~ additional golf carts or more staff. Davis replied 'golf carts' as he anticipates the ability to recruit more volunteers to help save staff costs.

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5). Scott Davis commented that he had spoken with Brian Slick about the recent increase in business and whether it was just due to individuals being cooped up for a few months. Davis also stated that he believes the hike in business is due to out-of-town players coming to the golf course, leaving pleased and therefore returning. Davis also added that the closing of Killbuck Golf Course has helped as well as the league events have both played a role in revenue increase.

6). Bryan Williams asked Scott Davis if he can get another quote. Scott Davis replied yes.

7) Brian Slick asked Scott Davis to also look into one person carts to help keep the cost down if business returns as in prior years. Scott Davis replied that he can look into prices and timelines, but may be difficult to find one person golf carts.

8). Bryan Williams asked Scott Davis to get the quotes to Aaron Burris before the next meeting.

VI. Sports Complex Report

a. Todd Miller reported on the Sports Complex. Todd Miller reported the following:

1). Team practices have started and all diamonds are being used. Field rentals are also taking place with some of the Pendleton Junior Baseball Teams with projections of about \$800.00 per month for field rental.

2). Moving into July, it will be a good month for the Sports Complex. Starting July 1st and running through September 30th, the Men's League will be under contract for field rental and using the diamonds on Monday, Wednesday and Sunday. Projected income is \$5,500.00 from this contract.

3). This week the Sports Complex has signed contracts with two youth tournaments. The first is Crossroads Baseball and ran by Travis Keesling, renting fields for a tournament July 9th – 11th. The second is Past Times Tournaments whom will be renting Wednesday – Sunday for the rest of July for their tournaments. These two tournaments will bring in between \$1,500.00 - \$2,500.00 each for a total projection of \$8,000.00 - \$9,000.00 for field rental for the season.

4). Second week of July, the Sports Complex will be announcing the annual Coed Softball League. Fall Ball for softball and baseball will also be announced which will be ran on Sundays.

5). Despite PJBL cancelling their season, the Sports Complex is still doing well. The two youth tournaments are big names and helping get the park's name out there. Past Times Tournament even chose Fall Park Sports Complex over Noblesville.

6). Pendleton Junior Football League is registering now as they feel they will be able to play. A new addition to the football program will be a Pendleton Junior Cheerleading Program to run along with the PJFL. This year, the program will be on a small scale as first year, but will be added to the contract.

7). Hand sanitizer stations have been installed at the concession stand for the four fields as well as the back diamonds, #5 and #6 with instructional posters.

8). Baseball game took place at the sports complex today and went very well. No bleachers were used and all patrons brought their personal chair.

9). Bryan Williams asked Todd Miller the status of the Community Health sign. Todd Miller replied that the sign is at Signage and will be installed July 6th.

VII. New Business

a. None to report.

VIII. Old Business

a. **Park Projects** – Aaron Burris reported the following:

1). All wrapped up with the 2018 Capital Project, with AC charged in the new restrooms and the waterlines hooked up at the front of the park.

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- b. **Finance Committee** – Brian Slick reported that there is nothing specific to report other than the fact that the park is ahead of last year at this time in every department.
- c. **Friends of Falls Park** – Reported by Denise McKee. Denise McKee reported the following:
 - 1). On Saturday, June 20th, a group of FOFP members helped pick up loose gravel at the front of the park, left from the installation of the new power lines. McKee further reported that the group has designated the third Saturday of each month to provide volunteer work in the park in areas of need. McKee also reported that the group installed a mailbox on the walking trail at the Barnhart Field. McKee explained that the idea originated from Aaron Burris to have sidewalk chalk available to invite children and families to draw art and leave positive messages at the walking trail. McKee then presented this idea to the FOFP and they ran with it. McKee added that the large mailbox and post was donated by Jeanette Isbell and chalk provided by Jo Scott. The FOFP will continue to keep this box stocked with chalk. In addition, McKee shared that the Fall Creek Arts & Culture District will soon be painting the mailbox & post and a sign will be affixed to the top with saying, “Chalk the Walk”.
 - 2). Denise McKee announced that at the FOFP last meeting, the Board members voted to earmark the funds raised in the past year in the following manor:
 - a. \$4,000.00 is earmarked for trees to be planted at/near the Meditation Garden once the project is started in the fall.
 - b. \$500.00 - \$700.00 has been designated for landscaping at the base of the Lending Library Tree.
 - c. \$3,000.00 has been approved to donate to the Log Cabin Project to assist them in costs towards the roof. McKee further stated that a few members of the FOFP as well as the Log Cabin Project are present at the Park Board Meeting and upon suggestion of one of the FOFP members, Dick Creger, would like to ask the Park Board Members to consider matching the \$3,000.00 amount or any other amount deemed appropriate. McKee encouraged the Park Board Members to check out the progress of the Log Cabin as building is spectacular with beautiful limestone fireplace, a great addition to the Red Barn and North 40 area of the park. McKee then invited Sandi Butler to share with the Park Board more about the Log Cabin project progress and needs.
- d. **Log Cabin Project** - Sandi Butler reported on behalf of the Log Cabin and thanked the Park Board members for their continued support of the Log Cabin. Butler stated that once the cabin is finished, it will belong to the park. Butler further commented that they have spent over \$26,000.00 to date on the project, not including the value of free labor. Butler has also recently applied for a grant, but expressed the need for a sizable lump sum of money to complete the roof and remaining project. Butler added that the building should last for up to 150 years once completed. Butler also stated that she attended the Park Board Meeting for the purpose of seeking assistance, but wanted Jay Brown to also elaborate on the project. Jay Brown shared the following information:
 - 1. Jay Brown showed samples of an alternate to the desired wood shake shingle. Brown explained that in reaching out to two contractors in Indianapolis, the wood shake shingle will cost about \$700.00 per square for the material and had no guarantee to not split, curl or grow algae as well as life expectancy only about 25 years with high maintenance needs. Brown stated that they want less maintenance and long lasting product and found two synthetic material companies – one in Kansas and the other in Oklahoma, using a plastic mold for the wood shake shingle. The preferred shingle does not split, leak and/or curl as well as only \$575.00 per square. Brown added that there is no middle man and the company is also throwing in the starter course as well as if need replacement in the future, the company will be able to match for reproduction. Brown also stated that the material is UV tolerant and flexible.

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Further, Brown explained that the Log Cabin crew plans to raise all of the costs and using 3x6 cuts of poplar tree rafters with rough cut poplar inside with black felt/plywood, layer of synthetic snow/ice shield and then shingles above, all in respective order. Brown stated that PPS Contracting will be doing the roof applications as a certified roof applicator. Brown commented that this type of roof will be the first in the area and will be a showcase for the town.

2. Jay Brown also provided the following details of the project:

a. The log cabin has been power-washed and sprayed for bugs and now ready for the first coat of clear-coat/sealant which will cost \$350.00 - \$400.00 per bucket.

b. Front porch will be added to the structure at full length of the building and about 9 - 10 feet deep, ample space for a full wedding party to fit under.

c. Log Cabin crew is assuring that all is being done to make safe facility for all that use, including ADA and safety features that not even Conner Prairie mandates. Project will serve as an example for others to follow.

d. Back door will be ADA compliant, but still need to put in sidewalk and gradual ramp to tie into the doorway before installing the door. Log Cabin crew hoping to get assistance from the park with the sidewalk as well as interested in matching this sidewalk with the stamped floor already installed inside the cabin. Crew members also looking for Park Board support on allowing Swackhamer Masonry & Concrete to do the work. Glass for windows is being donated by the Butler family and crew looking at getting mahogany to keep the window costs down.

e. Chinking costs will be about \$263.00 per bucket and expect will need about 8-10 buckets.

f. Fireplace was made of limestone that came from the park in which Aaron Burris kindly gave permission to use with mantle to be made from an old growth Sycamore tree and Cherrywood log.

g. Brown projects that the facility will not only be used for birthdays, wedding and reunions, but also for educational purposes/groups. Brown added that they plan to put tags on certain wood/materials to identify and help educate children and adults alike.

3. Bryan Williams asked Jay Brown for the total estimate to finish the entire project. Sandi Butler offered to provide a copy of their budget to the Park Board. Jay Brown commented that they did not anticipate the need to approach the Park Board as expected to get one of the OHOP grants. Brown further stated that the group is trying to keep as authentic as possible and actually the cabin will be three cabins in one. Brown also replied that in meeting with the representatives from PPS Contracting, they will need about 12 - 14 squares for a total \$8,050.00 for material and shipping costs. Sandi Butler added that they will also have the costs of chinking (approximately \$8,500.00), front porch and sidewalk. Bryan Williams asked if about \$20,000.00 in material is a safe estimate. Williams further stated that he feels that the crew has a good plan, but concerned if the group is only asking for assistance with the roof, there will be a return to seek further funds for other needs. Williams stated that he would prefer knowing how much is projected to cover all costs before making a decision. Jay Brown commented that he will only come to the well once. Laretta Gray commented that if only coming to the well once, the group needs to come prepared with a big bucket. Sandi Butler commented that the current available balance is \$8,693.00, including the funds from the Friends of Falls Park.

4. Aaron Burris and Bryan Williams both asked if \$12,000.00 will get the project completed. Burris then asked if this amount includes the sidewalk. Jay Brown replied that the \$12,000.00 would not cover the cost of the sidewalk. Bryan Williams stated that it make good sense to have the total cost and know up front the amount needed to finish prior to making the

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determination as to what the Board can contribute. Sandi Butler commented that if they can get \$12,000.00 in addition to their current funds of \$8,000.00, it would bring them close to the original projected total cost of \$52,000.00. Butler also added that the log cabin will produce money for the park and the Friends of Falls Park have agreed to take care of the facility. Jay Brown agreed that there will be return to the park. Bryan Williams also expressed agreement, but seeks total remaining costs to come up with plan for contribution. Williams then asked Jay Brown what he projects for the cost of the sidewalk. Brown replied that he does not know the costs for the sidewalk at this time. Williams stated he would rather know the total costs versus piecemeal approach to the project.

5. Donnie Meyer asked if the crew was looking at wood stamping the concrete like the floor or cobblestone. Jay Brown replied that they prefer to wood stamp like the floor.

6. Bryan Williams suggested that the Log Cabin Committee obtain an estimate for the concrete and gather the total estimate to finish the project and place on the Park Board agenda for the July meeting. Jay Brown stated that he will meet with Swackhamer. Williams added that this number will help the Park Board make the best decision to help them finish the project. Sandi Butler commented that they will get the total estimate to finish the project. Steve Wills added that a month will not make a difference as in the meantime, they can work on other needs for the log cabin instead of the installation of the roof. Jay Brown added that they can work on the drainage.

7. Aaron Burris asked for clarification if the \$8,000.00 plus included the funds from the Friends of Falls Park. Sandi Butler confirmed that the \$8,000.00 in their account included the \$3,000.00 from the FOFPP.

8. Jay Brown commented that local resident, Tim Ramey, has been providing videos showing updates of the Log Cabin Project and has raised \$1,500.00 towards the project. Brown also stated that they have interviews set up with two local radio stations.

9. Sandi Butler added that they are getting donations slowly and that Falls Park is a very unique park in which the Log Cabin will add to it. Butler also stated that she plans to apply for a DNR Historic Grant for a walking trail between the Historical Museum and the Log Cabin. Ana Blake commented that the Anderson Public Library has a grant search program that will populate a list of grants that apply to a given cause.

10. Bryan Williams thanked the Log Cabin Members for attending the meeting and asked that they plan to attend the next month to continue discussions.

IX. Director of Maintenance Report

- a. Donnie Meyer reported that all is going well in the park and crew members have installed 18 hand sanitation stations throughout the park. Sandi Butler commented that the park looks wonderful.

X. Director Report

- a. Aaron Burris reported the following:

- 1). New Playground – Met with Context Design and currently working on design scheme and equipment pieces as well as making a few tweaks to the drawing plans. Context Design also to provide a cost projection to implement the plan. Committee plans to meet again in a couple of weeks. Ana Blake commented that the new playground is really going to be neat with ninja area, story garden and artificial shade. Kim Barnhart inquired if the park plans to put out for public opinion/input. Aaron Burris replied that he is not sure if the park will hard pick the equipment and for now only designating the appropriate areas for particular age groups. Barnhart then suggested that if the park loses the old merry-go-round with a replacement piece, the park should incorporate the old feeling of the park.

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Bryan Williams asked for the projected timeframe of the project. Burris replied that the park has a lot of fundraising to complete. Burris further commented that once the Park Board and public are on board with the plans, he expects project to be completed in one to two years as prefers to do all at the same time versus piecemeal the project. Burris and Blake both commented that at this time, only maps of the areas and what works best for age groups and restrooms needs/access have been discussed, with Context Design giving good placement ideas. Kim Barnhart also expressed concern for the new large slide that points towards the road. Barnhart stated that she witnessed a parent having to run out into the road to grab their child when they came down the slide. Barnhart asked if there were plans to place a barrier between the slide and the sidewalk. Aaron Burris replied that he can look into placing plantings as a barrier.

2). Pendleton Kiwanis Club – Met with a few members of the Pendleton Kiwanis Club and they are in need of space to store grills, freezers and equipment as had lost the old maintenance barn due to the tornado. The Kiwanis have asked to partner with the park to build a shared maintenance barn at the park. Their representatives will be presenting it to their board members this week and if agree to move forward will be a cost savings to the park.

3). Ash Trees – Dependable Tree will be working on removing about 40 trees in the near future. Donnie Meyer added that this will leave the park with about 60 trees to remove.

4). Trail System Resurface - E & B Paving plans to donate millings from old road they are scheduled to remove and will be used to resurface the trail system.

5). Dog Park – New entrance to dog park will be installed in two weeks.

6). Community Building Vestibule – Spoke with DNR representative and learned that their Biologist has to do a final review and hope will get clearance to start the project next week so it can be completed by the June Jamboree set for August 4th – 8th.

7). The following discussions took place:

a. Steve Wills asked how the Pendleton Farmer's Market is going. Bryan Williams replied that the market is not ideal and not a lot of vendors are participating. Williams also stated that he hopes that the market will grow in size to justify closing the front of the park all together for the event. Ana Blake commented that with the switch in tent set-up, it creates concern due to the concrete parking stops. Jo Scott also commented that the set-up is not ADA compliant nor allows for stroller access. Williams added that blocking off entirely would be ideal, but only a few vendors at this point. Blake stated that the public is upset as there is a lack of produce and not happy with the rule changes. Scott added that the tents need to be farther apart. Laure Wise commented that it is difficult to drive through the park with the cars parked behind their tents as well as cars stop multiple times and hard to see the booths. Wise further commented that the market seems to have gone downhill each week. Donnie Meyer shared his concern that kids will go through the cars and at risk of getting hit. Meyer stated that he does not know the answer, stating the barricades have helped, but does not understand why the vendors cannot remove their cars during the market. Denise McKee added that at the beginning of the market, there were only three vendors keeping their vehicles at the market, however, after the switch in set-up, it seemed all of the vendors were opting to keep their vehicles on site. Bryan Williams asked Donnie Meyer if he can come up with a better plan. Donnie Meyer replied that he understands that the desired location is at the front of the park, but this summer the park has an open spot not being used at the pool, suggesting that they relocate to that area until they come up with better option for next year. Meyer also stated that he will see what he can come up for a better plan.

b. Ana Blake expressed concern that people are starting to park in the grass where the gravel parking spots used to be located by the old restrooms. Donnie Meyer replied that he will look into it. Blake also asked if the parking spots along the creek will be angled like the parking spots near the new restrooms/gazebo. Aaron Burris stated that the park has never discussed how these parking

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spots are aligned. Blake asked if it is a town road. Donnie Meyer replied yes and as he likes the idea of having the front of the park permanently changed to one-way traffic, is hesitant to change and become an issue later.

c. Ana Blake asked what it would take to get the water tested at the creek. Donnie Meyer stated that he will call the Health Department tomorrow or whoever would oversee this type of testing. Aaron Burris commented that if the public was aware of what is in the creek water, it would serve as a deterrent to enter. Kim Barnhart commented that she has grown up in that creek and still alive. Bill Davisson explained that there are many limbs and glass that can get trapped under the water and not safe. Donnie Meyer replied that he agreed that the water is not safe. Aaron Burris commented that the park needs to get rid of the low-head dam and it would make the falls 5 feet taller. Steve Wills commented that he does not see the danger in the low-head dam itself, but that there is a safety issue with the undertow of the falls when the creek is up. Jay Brown added that he feels that if the park was to decide to remove the low-head dam, they would get a lot of objections from the public.

XI. Approval of claims from May 2020

The Register of Claims for May 2020. Motion by Laretta Gray, second motion Ana Blake, all in favor, approved by all. Members present did sign the May 2020 Register of Claims. Denise McKee will submit to the Town Clerk.

7:16 pm Meeting adjourned by President Bryan Williams.