

Pendleton Park Board Meeting Minutes

March 24, 2021

I. Meeting called to order at 6:00 pm by Park Board Vice President Jen Roberts. Additional board members present: Brian Slick, Laretta Gray, Josh Ring, Ana Blake and Steve Wills. . Also attending were Park Board attorney Bill Davisson, Park Director Aaron Burris, Todd Miller, Coco Bill, Joe Noel

II. Approval of Minutes

Minutes from February meeting and March 2nd special meeting were approved.

III. Public Comments

a. Comments **and Questions from the Public:** no comments/questions presented.

IV. Sahm's Smokehouse Update

a. No representation from Sahm's.

V. Sports Complex Update

a. Aaron Burris reported the following.

1) PJB sign ups went really well as did PYSA sign ups. They both are expecting great years.

VI. Golf Course Report

a. Scott Davis reported the following.

1) Membership is up this year compared with last year. When the weather is nice the golf course is always busy.

2) The old irrigation pump has been removed.

3) The new POS system has been installed and staff is working to learn and update the new system.

4) New logos for the golf carts have been ordered and Signage will be installing those when they come in.

5) There will be a High School golf season this year.

6) Josh Ring commented that we have now signed up more members this year than last year. Josh would like for staff to start thinking about potential expansion of both parking and facilities to avoid a situation like we are facing with the pool.

VII. Pool Report

a. No Report

VIII. New Business

a. Playground Update

1) Jen Roberts reported that she and Coco Bill were able to meet with Tammy Bowman at the South Madison Community Foundation to talk about fundraising for a new playground. The meeting went well and Tammy has agreed to come on board and help with the fundraising for the project. Tammy Bowman has offered an in kind grant for consulting service. This grant is valued at \$5,000. This person would allocate 5 hours per week for a full year to help drive the project

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forward and keep all involved parties moving forward. The person in mind for this position is Sue Patton. Sue performed a similar role for the Pendleton Tree Recovery Project that was completed last fall. Motion to approve the use of consulting services from South Madison Community Foundation was made by Ana Blake, 2nd by Josh Ring. All members approve, motion passes.

2) Based on cost projections would the board wish to earmark funds from the 2018 Bond for the playground? Discussion around this topic took place with the board ultimately agreeing that it would be best to not earmark any monies. The board will keep the playground in mind when making decisions to use the 2018 bond proceeds but would like the flexibility to use the monies on other priority projects if they come up.

b. Mrs. Gray asked that the Suma Dog Park be taken off the month balance sheet. Mrs. Gray was also curious why some of the donation accounts do not show a balance? Aaron Burriss replied that those accounts without a balance are held at South Madison Community Foundation and the accounts with balances are held by the Town. Aaron will work to get updated balances for those accounts held at the Foundation.

c. Ana Blake asked why we do not plant any trees inside the dog park. Aaron Burriss replied that they asked the tree stewards from DNR about this and it is their recommendation that no trees be planted inside due to dog urination killing the young trees. They advised that trees be planted on the perimeter of the dog park to provide shade. At the tree planting event this past fall some trees were planted on the outside of the dog park.

VIII. Old Business

a. Finance Committee – Bran Slick reported.

1) While we are a little behind last year a lot of that has to do with the extended deadline for memberships at the golf course. With the membership money, an extra 2 months of play at the golf course, sports complex operation it is hard to imagine us not having as good a year as last year if not better.

2) As we add all of these things we are going to need more employees and equipment so we need to be mindful of that when looking at revenue vs expense numbers.

b. Log Cabin - Steve Wills reported

1) Things are almost done. There is still some chinking to be done inside along with some trim.

2) Mrs. Gray asked how the board would like to see the cabin function. Rental? Open facility? The board discussed using the cabin similar to how the community building and red barn function. Once the cabin is ready the park should advertise and see how the public uses the space before making any purchases to furnish the cabin.

3) Bill Davisson commented that he has performed a few weddings in the area and this may be a good time to create a space for outdoor weddings with the cabin as the back drop.

c. Friends of Falls Park - Joe Noel reported

1) Farmers Market- Ana Blake is the head of a newly formed Farmers Market Committee along with some current vendors of the market. The committee has already received 15 applications.

2) Park cleanup day is scheduled for April 17 from 10am-12pm. There will also be another day scheduled for invasive species removal throughout the park and trails.

3) Membership is holding steady. The group will be having a membership drive coming up soon as well as an appreciate day.

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2) Heritage Fair is currently on for this coming year. Vendors are in place from last year.

X. Director of Maintenance Report

1) Still working

XI. Director Report

Aaron Burris reported the following

- 1) Security Cameras at the North 40 should be done by our next meeting depending on the schedule from Convergent.
- 2) Weather the past few weeks has been uncooperative for Vegi-Tech to come and complete the work on the woods west of the Park Office. They are planning to begin work the week March 29th and anticipate being on site four days.
- 3) The town is finishing up so engineering as it relates to Impact Fees. Once this is finished we can begin the implementation process which should go fairly quickly.
- 4) PROS consulting is finishing up edits to the Master Plan document and once I have those I will circulate the draft to board members.

XII. Approval of claims from October 2020

The Register of Claims for February 2021 was circulated. Motion made by Laretta Gray, 2nd by Ana Blake, approval by all. Members present did sign the February 2021 Register of Claims.

7:11 pm Meeting adjourned by Vice President Jen Roberts.